



Job application: HRTest _20141007 (Faculty)

Current Status: Search Committee Review
Application form: Faculty Application

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Full name: HRTest _20141007
Address:
123 Main Street
Grantham , PA
Username: HRTest_20141007
Email: dlerew@messiah.edu
Phone (Primary): 555-555-5555
Phone (Secondary):
Position Type: Faculty
Sub-Department: Office of Human Resources (2825)

Created by: HRTest _20141007
Owner: Dept. Head

Summary Recommendations (0 of 2) History Reports

Personal Information [Edit](#)

Contact Information

First Name	HRTest
Middle Name	
Last Name	_20141007
Suffix	
List former name(s) under which education or employment records are kept (if applicable)	
Present Address1	123 Main Street
Present Address2	
City	Grantham
State	PA
Zip Code	17027
Country	
Primary Phone	555-555-5555
Secondary Phone	
Email	dlerew@messiah.edu

[Help](#)

Permanent/Forwarding Address1	
Permanent/Forwarding Address2	
Permanent/Forwarding City	
Permanent/Forwarding State	
Permanent/Forwarding Zip Code	
Permanent/Forwarding Country	
Are you legally eligible for employment in the United States?	Yes
Are you an alumnus of Messiah College?	No
Were you referred by a Messiah College Employee?	No
Employee Providing Referral	
Are you capable of performing the essential functions of this position?	Yes
Is there anything which would interfere with your attending work regularly?	No
If yes, please explain	N/A
Teaching Field	Statistics
How did you first hear of this employment opportunity?	Chronicle of Higher Education

Criminal History

Have you been convicted of a felony or misdemeanor?	No
If yes, when and where did it occur?	N/A
If yes, what was the nature and disposition of the offense?	N/A

Consent for Pre-Employment Reference and Background Checks

Maiden Name
Last Prior Address
Last Prior City
Last Prior State
Last Prior Zip
Last Prior Country
Additional Information

Reference Request [Edit](#)

Professional References

Name	Amanda Coffey
Email	acoffey@messiah.edu
Address	
Email Link	http://messiah-SB.peopleadmin.com/ref/new/981/59b15537fca544bc1463b4f80b2bd54d

Name	Inger Blount
Email	iblount@messiah.edu
Address	
Email Link	http://messiah-SB.peopleadmin.com/ref/new/982/06593250628a8bceaf1743cf5176f00f

References-Additional [Edit](#)

References

Name of Reference	Amanda Coffey
Phone Number	555-555-5555
Email Address	
Street	
City	
State	
Zip Code	
Reference Position	Colleague

Name of Reference	Inger Blount
Phone Number	717-555-5555
Email Address	
Street	
City	
State	
Zip Code	
Reference Position	Colleague

Name of Reference	Cady Grau
Phone Number	717-555-5555
Email Address	
Street	
City	
State	

Zip Code	
Reference Position	Colleague

Supplemental Questions [Edit](#)

Required fields are indicated with an asterisk (*).

Certification [Edit](#)

I understand that this application is not, and is not intended to be, a contract of employment.

After reading the Statements of Faith (i.e., Apostles' Creed and Confession of Faith), as appears in [Essential Commitments](#), I hereby express my essential agreement with these items and my willingness, should I become an employee of Messiah College, to adhere to the Community Covenant and other stated policies and procedures of the College.

I certify that the information I have provided on this application is complete and accurate. I understand that Messiah College reserves the right to revoke an offer of employment and that I may be discharged from employment in the event of misrepresentation in any phase of the application process.

CONSENT FOR PRE-EMPLOYMENT REFERENCE AND BACKGROUND CHECKS

I recognize that any offer of employment made to me by Messiah College is conditional upon reference and background checks which are acceptable to the College, and that information obtained during this process may result in my not being employed by Messiah College. I understand that Messiah College and/or its designated representatives will conduct pre-employment reference and background checks thoroughly and within the confines of all applicable state and federal laws.

I understand that Messiah College will maintain any information obtained as a result of my signing this Consent in a confidential file in the Human Resources Department.

I understand that a reference and background check is being performed as part of the process to evaluate me prior to any offer of employment, and is not conducted for any other purpose. I authorize Messiah College, or its designated representative presenting this consent or a photocopy thereof, to obtain the following records and information in connection with my application for employment with the College insofar as the records and information are relevant to the position for which I am applying:

- Criminal History and Convictions
- Motor Vehicle Operation
- Certification and Licensing
- Educational History and Credentials
- Employment Eligibility
- Prior Employment Information
- Personal or Professional References

If the position for which I am applying specifically requires a personal credit history acceptable to Messiah College, I understand that I will be required to sign a separate Fair Credit Reporting Act Consumer Report Disclosure authorizing Messiah College to obtain the same. No personal credit history will be obtained by Messiah College without this authorization.

I authorize all persons who are the custodians of these records, or who may have information relevant to my application for employment, to provide records or disclose such information to Messiah College and/or its designated representative.

I release Messiah College, its employees, designated representatives, agents, officers and trustees, as well as all persons or entities who provide records or disclose information, from any and all claims of liability or damage due to either the procurement or the true and accurate disclosure of such records or information.

I certify that I have read and agree with these statements and acknowledge that, by checking this box and entering my initials, I understand that this electronically serves the same purpose as affixing my original signature to this document.

I certify that I have read and agree with these statements.

djl Please enter your initials as your digital signature to verify your identity.

Submitted on October 07, 2014 at 11:25 AM by HRTTest_20141007

Required Documents

Document Type	Name	Conversion Status
 Curriculum Vitae	Curriculum Vitae 10-07-14 10:22:47 (21.3 KB)	PDF complete

Optional Documents

Document Type	Name	Conversion Status
Personal Statement - Faith	-	-
Personal Statement - Teaching	-	-
Personal Statement - College Mission	-	-

Recommendation Documents

No recommendations submitted.

PDF Documents

Document Type	Actions
Application	View
Combined Document	Generate