



ENGLE CENTER FOR COUNSELING AND HEALTH SERVICES

REQUEST FOR MEDICAL LEAVE

Name _____ ID Number _____ Today's Date _____

Cell Phone No. _____ Last date attended class: _____ Last day in residence hall: _____

I am applying for medical leave for the _____ semester(s), 20_____.

I understand that if I wish to return for the _____ semester I must submit my application materials by August 1 for Fall return or December 1 for Spring return.

I am / am not pursuing teacher certification. (Circle correct response.)

I am / am not currently involved in a disciplinary or academic dishonesty proceeding. (Circle correct response.)

I understand that in order to be considered for return, I must sign a release allowing my provider(s) to communicate with the Director of Counseling and Health Services and discuss my progress and readiness to return to college. I understand that I may register for classes and sign up for a housing assignment for the semester in which I wish to return, but that enrollment is contingent upon my being approved to return from medical leave. I also understand that my return is dependent upon my full compliance with any stipulations for treatment communicated to me at the time of my departure from Messiah.

I understand that I will not get any credit for classes for this semester (and will receive W's for them), unless my leave begins in the final 40% of the semester and my professors have agreed to work with me to finish classes from home. If I intend to complete any courses, I understand that my professor(s) must be consulted and I will be responsible to make arrangements with them to complete my coursework.

Courses I wish to finish after I leave (if any) (available only during final 40% of semester):

Student Signature

For complete Medical Leave policy and instructions go to: www.messiah.edu/info/20898/educators/1432/medical_leave

Office use only: Status: Medical Leave _____ Medically Excused _____

Approved by _____ Date _____

Leave effective date _____ Semester(s) _____

Approved to extend by _____ Date _____ Semester _____

INTELLECT . CHARACTER . CHRISTIAN FAITH